

**Minutes of the Special Meeting of
The Board of Directors of Carlton Trail College
Held at the College Boardroom
Humboldt, SK
February 21, 2017 at 1:00 p.m.**

PARTICIPATING: Board Chairperson Glenn Hepp, Vice Chairperson Sommer MacLeod, Directors, Denis Bergerman, Leon Winkel, Acting President and CEO Shelley Romanyszyn-Cross, VP Finance Andy Burgess and Recorder Sheri Ulrich

REGRET: Directors Roland Hamlin and Luz Marina Dominguez and VP Administration Amy Yeager

TO ORDER: The Chairperson called the meeting to order at 1:03 p.m.

AGENDA: The agenda was reviewed.

Motion 02-17-44: Winkel, that the agenda be approved as presented.
Carried.

BOARD CHAIRPERSON REPORT

The Chair asked Vice Chairperson MacLeod to provide an update on the February 7th meeting with Minister Eyre.

The February 10th letter from Minister Eyre, regarding the proposed service contract with Northeast Leadership Plus, was received for information. It was noted that the service contract was not approved by the Ministry due to the current hiring freeze.

COMMITTEE OF THE WHOLE: *Human Resources – Interim CEO

In-Camera Session

Motion 02-17-45: Bergerman, that the meeting moves into an in-camera session at 1:10 p.m.
Carried.

The Acting CEO and President, Shelley Romanyszyn-Cross, joined the meeting at 1:40 p.m.

Motion 02-17-46: Winkel, that the meeting moves back into regular session at 1:56 p.m.
Carried.

Business Arising from C.O.W. Human Resources – Interim CEO

Motion 02-17-47: Winkel, that the Board appoints Shelley Romanyszyn-Cross to be Interim President and CEO effective immediately.
Carried.

Motion 02-17-48: MacLeod, that the Board approves paying Ms. Romanyszyn-Cross on the current Regional College President and CEO salary grid.
Carried.

COMMITTEE OF THE WHOLE: *Finance – Business Plan

The VP Finance joined the meeting at 2:10 p.m..

The February 16th letter from Minister Eyre was distributed requesting the Boards and Senior Administration of the Regional Colleges to make a formal joint submission itemizing efficiency opportunities. Discussion ensued surrounding a variety of possible efficiencies. The response must be submitted by the March 15th deadline.

The Chairperson reported that he has a conference call with Minister Eyre on Friday, February 24th.

The VP Finance provided a verbal update on the preliminary 2017/2018 budget.

The VP Academic provided a verbal update on the progression of the draft Business Plan.

Southey Closure

The letter dated February 13, 2017 from Minister Eyre confirming Ministerial and MLA support for the closure of the Southey office was received for information.

Business Arising from C.O.W. *Finance – Business Plan

Motion 02-17-49: Bergerman, that the Board approves the closure of the Southey office effective June 30, 2017.
Carried.

It was noted that a communication strategy will be developed in consultation with the Ministry.

Next Meeting

- March 7, 2017 meeting has been cancelled
- It was decided to change the March 21st Regular Meeting date to Monday, March 27th at 10 a.m. (after the Provincial Budget)
- The April 18th Regular Meeting was moved to Tuesday, April 25

Adjournment

Motion 02-17-50: Bergerman, that the meeting adjourn at 3:06 p.m.
Carried.

Chairperson

Recorder