

**Carlton Trail College  
Board of Directors' Special Meeting  
Via Zoom Videoconference  
June 29, 2020**

**PARTICIPATING:** Board Chairperson Glenn Hepp, Vice Chairperson Adrienne Jackson, Directors, Sommer MacLeod, Shaun Haskey, Gordon Lees and Sandy Flory, President and CEO Shelley Romanyszyn-Cross, VP Finance Andy Burgess, VP Administration Amy Yeager and Recorder Sheri Ulrich

**REGRETS:** Director, Evan Doecker

**To Order:** The Chairperson called the meeting to order at 9:33 a.m.

**Agenda -** 2020/2021 Business Plan Approval

The President and CEO reviewed the Business Plan and noted the following:

- One change on page 22: 4<sup>th</sup> bullet – removed the word “job”
- Budgeting a \$605,995 deficit for 2020/21. When adjusted for amortization and a significant draw from reserves for program changes (ABE most heavily affected) due to Covid-19, we are showing an operating deficit of \$42,000. This also includes the purchase of \$37,000 from operations for laptops.

Motion: 06-20-67: Lees, that the 2020-2021 Business Plan be approved as presented.  
Carried.

The President and CEO noted that she was notified by the Ministry that the vacant position on our Board created by Glenn Hepp's departure, may be delayed as they wait for additional names.

**Adjournment**

Motion: 06-20-68: MacLeod, that the meeting adjourn at 9:40 a.m.  
Carried.

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Chairperson

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Recorder