

**Minutes of the Special Meeting of
The Board of Directors of Carlton Trail College
Held in Carlton Trail College, Boardroom, Humboldt, SK
December 5, 2024**

PARTICIPATING: Chairperson, Sandy Flory; Directors, Darrell Paproski, Shawna Miller, Nathan Gregg; President and CEO, Amy Yeager

GUESTS: Lindsay Brumwell, LB Strategies

REGRETS: Director Elan Buan

TO ORDER: The Chairperson called the meeting to order at approximately 1:30 PM.

1. AGENDA

The agenda was reviewed.

a. FUNDRAISING CAMPAIGN

Lindsay Brumwell delivered an overview of the fundraising campaign for the Technical and Trades Facility Expansion project for the Board's consideration. The presentation encompassed the essential elements of the campaign, the College's targeted objectives, a comprehensive fundraising framework, a detailed budget overview, and a RACI (Responsible, Accountable, Consulted, Informed) chart.

Lindsay Brumwell's consultancy contract to support the fundraising campaign was also reviewed and discussed for information purposes.

2. DISCUSSION

The Board discussed the campaign, its timelines, and the importance of ensuring that the College's interests and viewpoints were thoroughly considered.

3. NEXT MEETING

January 21, 2025, at 9 AM – Regular Meeting and PD Event

4. IN-CAMERA SESSION

5. ADJOURNMENT

The meeting took a recess for the Student Awards Event at 3:50 PM.

The meeting resumed at 5:30 PM to finalize discussion.

The meeting adjourned at 5:45 PM.

Chairperson

Recorder