

CarltonTrailCollege.

1.14 - Board Development - Policy

Approved: August 22, 1995
Revised: March 29, 2022
Reviewed: April 29, 2025

The Board of Directors recognizes the responsibility to encourage and facilitate the personal development of its members as a director and as community leaders in adult and post-secondary education. To this end, the Board will make budgetary provisions each year for various types of learning experiences for its members:

- Attendance of some or all Board members at relevant local, provincial, or national conferences or meetings offering opportunities related to the work of the College, to meet their counterparts in other centres, and learn first-hand what is developing in adult and post-secondary education elsewhere.
- Training sessions, seminars, or retreats specifically designed to enhance Board members' effectiveness as directors and community leaders in adult and post-secondary education, and to expand their knowledge of adult and post-secondary education in general as well as our own College's programs and services.

1.14 - Board Development - Procedure

Approved: May 28, 2019
Revised: March 29, 2022
Reviewed: April 29, 2025

Each new Board member is provided an orientation to the Board. This consists of the Board Chairperson and College President and CEO meeting with the new members to discuss critical aspects of board processes and current issues. The Board member will also have digital access to an extensive Board orientation manual for study and reference.

Although orientation to the Board is a process over time, there is a need to provide orientation on foundational concepts early into the Board member's appointment. All members are encouraged to participate in the *Public Sector Governance Program* to earn their certified Public Sector Governor (PSGov) designation.

Annually, the Board completes a Board evaluation and skills matrix to determine strengths and areas for growth. From this, the Board determines focus for future Board development (e.g., training, workshops, presentations, speakers, etc.). An annual Board workplan will be created where yearly development opportunities will be identified, and progress will be tracked to ensure that the Board achieves what it has set out to do.