

1.19 - Governance - Policy

Approved: March 20, 2007
Revised: May 28, 2019
Reviewed: April 29, 2025

The Board of Directors shall establish, maintain, and be governed by a set of values; carry out agreed-upon roles and responsibilities; and annually establish and/or reaffirm goals and objectives for its work.

The Board shall govern itself and the operations of the College through policies designed to achieve the vision and mission of the College.

The Board will adhere to those factors commonly held as the basis of good governance:

- Principled: owner-accountable; value-added; meaningful delegation; effective decision-making; and agreed-upon policies and processes.
- Planning: logical, cohesive, results-orientated
- Achieving results: in the "right" way

Accordingly, the Board shall:

- focus on strategic leadership,
- act in a sense of group responsibility and make decisions as a corporate body,
- govern rather than manage the operations of the College, and
- enforce upon itself the discipline necessary to govern effectively.

The Board will operate as a "strategic policy board".

Values

The Board of Directors has adopted the following set of values to guide its work and deliberations:

- Respect, trust, and fairness
- Integrity and honesty
- Professionalism
- Confidentiality
- Commitment and responsibility
- Open and full communications
- Teamwork
- Caring atmosphere/attitude

Roles and Responsibilities of the Board

As an appointed corporate body, the Board of Carlton Trail College is responsible for establishing direction to ensure the provision of appropriate educational programs and services within the College boundaries, in keeping with the requirements of provincial legislation and the needs of the public we serve.

Accordingly, the Board shall, at a minimum, perform the duties contained in the *Regional Colleges Act and Regulations*, as well as:

- establish and monitor a strategic plan,
- review the Governance Policy annually,
- ensure financial stewardship,
- demonstrate accountability and advocate to all stakeholders,
- appoint an external auditor,
- approve and monitor programs and services,
- establish and review policies on an on-going basis,
- ensure the establishment and maintenance of a risk management policy,
- select and support the President and CEO and review performance,
- ensure the maintenance of an internal communication plan,
- conduct an annual self-evaluation,
- engage in training for Board development, and
- respond to Government expectations.