

# **CarltonTrailCollege.**

## **1.9 - Board Meetings - Policy**

Approved: August 22, 1995  
Revised: November 1, 2015  
Reviewed: April 29, 2025

The public is welcome to attend Board meetings as observers, except when confidential matters are being discussed, at which time sessions shall be held in-camera. Members of the public wishing to address the Board must seek prior approval.

In-camera sessions may be called by the Chairperson. If an objection is raised by any Board member, a vote shall be necessary. Those excluded from the meeting will be indicated by the Chairperson.

The Board of Directors may invite College staff and others to participate in portions of the Board meeting.

## **1.9 - Board Meetings - Procedure**

Approved: January 20, 2004  
Revised: November 1, 2015  
Reviewed: April 29, 2025

Members of the public wishing to address the Board shall request permission, in writing, two (2) weeks in advance of the meeting.

The request shall state the name of the presenters, the purpose of the presentation, length of time required, and expectation required from the Board.

The request will be forwarded to the President and CEO or Board Chairperson.

At the discretion of the President and CEO or Board Chairperson, the written request or timeline may be waived.