
5.5.2 – Graduation and End of Program Celebrations Policy

Section:	Academic	Approved:	January 20, 2004
Subject:	Graduation and End of Program Celebrations	Reviewed:	September 1, 2025
Policy:	5.5.2	Revised:	September 1, 2025
Policy Owner:	Directors – Academic	Next Review:	September 1, 2026
Approval Authority:	President and CEO		

Policy Statement

Carlton Trail College is committed to recognizing and celebrating the achievements of its students. End of Program and Graduation celebrations provide meaningful opportunities to acknowledge student success, foster community, and promote a sense of accomplishment.

Purpose

The purpose of this policy is to establish guidelines for planning and conducting graduation and end-of-program celebrations, ensuring that these events are inclusive, well-organized, and reflective of the College’s values. The policy also clarifies the use of student fees and sets expectations for alcohol consumption and Board representation at these events.

Scope

This policy applies to all students completing Adult Basic Education Level 4, Institute Credit programs, and non-credit courses at Carlton Trail College. This policy covers formal Graduation and End of Program Celebrations held in Humboldt and Punnichy, as well as informal celebrations for non-credit courses.

Principles

- The College supports the planning and hosting of celebrations that recognize student achievement.
- Student fees may be allocated to support these celebrations.
- Alcohol consumption at celebrations is permitted only for those of legal drinking age; the College will not fund or provide alcoholic beverages.
- Board representation at celebrations is encouraged where feasible.