

5.6.1 – Student Safety and Class Delivery Policy

Section:	Academic	Approved:	November 16, 2004
Subject:	Student Safety and Class Delivery	Reviewed:	September 1, 2025
Policy:	5.6.1	Revised:	September 1, 2025
Policy Owner:	Directors – Academic	Next Review:	September 1, 2026
Approval Authority:	President and CEO		

Policy Statement

Carlton Trail College is committed to the safety and well-being of students, staff, and faculty. In the event of emergencies, including severe weather, flooding, fire, or other situations that may impact travel or campus accessibility, in-person classes may be cancelled or transitioned to virtual delivery. Whenever feasible, instructional delivery will shift to virtual formats rather than being cancelled. Students are expected to participate in alternate instructional-delivery methods and complete any missed work or assignments.

Purpose

To provide clear guidance on class delivery and student expectations during emergencies, ensuring safety while maintaining continuity of learning.

Scope

This policy applies to all students, instructors, and staff at Carlton Trail College, across all campuses and program locations. This policy covers any situation that may necessitate a temporary change in instructional delivery due to safety concerns or emergency conditions.