

5.6.2 – Reservists Policy

Section:	Academic	Approved:	September 18, 2007
Subject:	Reservists	Reviewed:	September 1, 2025
Policy:	5.6.2	Revised:	September 1, 2025
Policy Owner:	Directors – Academic	Next Review:	September 1, 2026
Approval Authority:	President and CEO		

Policy Statement

Carlton Trail College recognizes and supports the service of students who are members of the Canadian Armed Forces Reserves. Any student who is called to active duty may withdraw from their program without academic or financial penalty. Students will be entitled to a full refund of tuition for the affected period, and their academic record will, subject to the agreement of any brokering agency, not reflect any academic penalty. A returning student will be guaranteed a seat in the same program, provided it is still offered by the College.

Purpose

The purpose of this policy is to provide clarity and assurance to reservist students regarding their academic standing, financial commitments, and re-entry into their program when called to serve.

Scope

This policy applies to all students enrolled at Carlton Trail College who are active members of the Canadian Armed Forces Reserves, across all campuses and programs, including brokered or partnered programs.