

5.7.1 – Domestic Tuition, Fees, and Refund Policy

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Subject:	Domestic Tuition, Fees, and Refund	Reviewed:	
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Policy Owner:	Directors – Academic	Next Review:	September 1, 2026
Approval Authority:	President and CEO		

Policy

Carlton Trail College will collect funds for applications, tuition, books, student fees, and learning materials on behalf of domestic students. This policy applies to all programs accepting domestic students. Tuition and fee amounts may change at any time.

Purpose

The purpose of this policy is to outline procedures regarding fee calculation, tuition and fee payment, and refunds for domestic students.

Scope

This policy applies to all programs accepting domestic students with payment to Carlton Trail College. In addition, this policy is in place for domestic students only. International student tuition, fees and refunds are covered by *5.7.2 International Tuition, Fees and Refund Policy*.

Principles

Tuition for domestic students is set, taking into account the following principles:

- Sustainable differential fees across courses, programs, or other types of training to reflect cost of delivery and/or demand
- Quality and enhanced excellence in our academic programs, research, student services, and institutional supports
- Transparency and appropriate consultation and communication when setting all tuition and related fees

Definitions

Domestic Student: Canadian citizens and permanent residents (landed immigrants), including refugees with approved claims.

Sponsored Student: A domestic student that has a Third-Party Agency paying tuition and fees on their behalf.

International Student: A student with a valid permit to study in Canada.

Exceptional Circumstances: Unforeseen or unconventional hardship.