

CarltonTrailCollege.

CHARITABLE GIFT ACCEPTANCE FORM

Donor

Name : _____ Phone: _____

Address: _____ Fax: _____

As donor, I agree that the information below is correct and I agree to terms or restrictions as outlined and attached hereto. Further, I understand that the College maintains the right to refuse, or to use, transfer, sell, or dispose on the donation(s) in any way it deems appropriate.

Signature : _____ Date: _____

Donation

Cheque / Cash: \$ _____

Property Description: _____

Serial No. _____

Appraisals (Attach independent appraisals)

Est. Fair Market Value : \$ _____

Terms & Conditions (Attach documentation for consideration)

Project / Scholarship Information:

Code: _____ Project Name: _____

Costs (install, other): _____

Budget attached (if cash is donated for a specific purpose) for approval and input.

Manager: _____ Date: _____

Approval:

The College declines acceptance of the donation(s) as noted above

The College agrees that the donated item(s) described above are acceptable and will assume any ongoing costs associated with the maintenance and use of the gift.

VP Finance: _____ Date: _____

Accounting Department:

Receipt: Charitable Non-donation